



Heritage Kenora

~ Minutes ~

May 26, 2011

Lake of the Woods Museum Boardroom

Present:

Tim Davidson
Jim Clarke
Lori Nelson
Nancy Tulloch

Barb Manson
Bill Richards
Pam Bryson

Rory McMillan
Jeff Port
John Nabb

Regrets: Charmaine Romaniuk, Tara Rickaby

Guest: Catherine Ostenfeld

1 Call to order

The meeting was called to order at 9:35 am.

2 Declaration of Pecuniary Interest

None declared.

3 Adoption of Minutes

Moved by: Barb Manson

Seconded by: Bill Richards

That the minutes of the April 26, 2011 meeting be adopted as circulated.

Carried

4 Business Arising from Minutes

To be dealt with later in the meeting.

5 CIP Applications

Extension of Program

Initially \$250,000 was allotted for the Harbourtown CIP as part of the downtown revitalization project. Evidence of the success of this program can be seen in a number of downtown businesses that have either refurbished their buildings or signage.

To date, \$154,522.31 have been committed to improvement projects. There is \$95,477.69 remaining. Heritage Kenora recommends that the full allotment be spent before the program is closed.

Motion: Moved by Jim Clarke, seconded by Rory McMillan that a request be made to Council to continue the Harbourtown Community Improvement Plan until the initial funding of \$250,000 is dispersed. Carried.

Second Street Bakery

Catherine Ostefeld was in attendance at the meeting to ask questions regarding the CIP in relation to her building, Second Street Bakery.

Catherine Ostefeld left the meeting following this discussion.

6 Property Designation

Barb Manson read an e-mail from a committee member regarding her future plans to obtain a vocational archaeological licence. This will be of benefit in site designations.

7 Amendments to Terms of Reference

Motion: Moved by Jim Clarke, seconded by Rory McMillan to accept the amended Terms of Reference for the City of Kenora Heritage Committee as presented and to recommend their adoption by Council. Carried.

8 Budget Request

Motion: Moved by Jim Clarke, seconded by Bill Richards that an amended operating budget request of \$3,100 for 2011 be submitted to Council. Carried.

The budget break-down is as follows:

Doors Open Registration - \$1500

Title Searches - \$1000

Advertising - \$600

As presented to the Property and Planning Committee in Tim Davidson's deputation, Heritage Kenora cannot fulfill its responsibility without a budget. Title searches are required as part of the process of heritage designation. One of the properties to be recommended for designation consists of a number of parcels and the title search for it alone will cost around \$100. In addition, if Council intends to designate a property, that intention must be publicly advertised. Part of the committee's role is education and Doors Open is an excellent opportunity to showcase the City's heritage properties at no charge to the general public. Registration for this province-wide event is \$1500.

9 Other Business

Committee members were reminded of the Fred Dean Training scheduled for June 2 from 7:00 - 9:00 pm in the second floor meeting room at the Kenora Recreation Centre.

10 Next Meeting

June 23, 2011 at 9:30 am - Lake of the Woods Museum Boardroom

11 Adjournment

Motion to adjourn made by Bill Richards. Meeting adjourned at 10:40 am.